



John Moores Painting Prize 2016

STAGE 2 ENTRY FORM

Deadline for Stage 2 entry form submission is
12 noon Monday 22 February 2016

YOU CAN ALSO COMPLETE THIS FORM ONLINE AT
liverpoolmuseums.org.uk/johnmoores/stage2

National Museums Liverpool
Museums Liverpool National
Liverpool National Museums

Walker
Art Gallery

National
Museums
Liverpool

In partnership with

JOHN MOORES
LIVERPOOL
EXHIBITION TRUST

Exhibition partner

Weightmans

Liverpool
Biennial

Congratulations!

We are delighted to inform you that you have been shortlisted for Stage 2 of the John Moores Painting Prize 2016.

This Stage 2 entry pack includes guidelines on how to send and pack your work, full details of the collection depots, and the dates and times of when to deliver your work. It also includes labels, two adhesive and one tie-on, that you will need to send in your work.

You can also complete this form online at: liverpoolmuseums.org.uk/johnmoores/stage2 by using your entry number and online security password.

CATALOGUE - Please read carefully

You are asked to supply a personal statement of **no more than 200 words** and an accurate and up to date CV about yourself.

Your personal statement and CV should be word processed or typed where possible. If you are selected for the exhibition display, both documents will be edited and used in the exhibition interpretation, printed and online catalogues, website and for press and publicity purposes.

Please do not attempt to write your own biography - please supply information in the format stated below.

PERSONAL STATEMENT - Please see attached entry form.

CV - Please supply information in CV form. This should be no more than one side of A4. Please include:

- Where you studied (we have space for three or four courses). Include location and date; format as in this example:
Canterbury College of Art & Design, 1989-92.
- Eight key exhibitions and/or other projects (eg. residencies). Include title, date, venue, place, and whether group or solo projects; format as in this example:
Jerwood Drawing Prize, 2005,
Jerwood Space, London (group).

Terms and Conditions of Entry and frequently asked questions can be found at:

liverpoolmuseums.org.uk/johnmoores

NB: the organisers reserve the right to crop and publish images of selected artworks for promotional purposes.

KEY DATES

STAGE 2 ENTRY FORM SUBMISSIONS

The completed Stage 2 entry form must be submitted online or received via the post no later than **12 noon MONDAY 22 FEBRUARY 2016**. If the form is not received by this date your entry will be invalid.

EXHIBITION DATES

The exhibition will open to the public on **9 JULY 2016** at the Walker Art Gallery, Liverpool, and run until **27 NOVEMBER 2016**.

SENDING IN WORK
w/c **MONDAY 7 MARCH 2016**

Please take your wrapped or crated work to your selected depot. Please see depot information for locations, dates and times.

JUDGED BY

GILLIAN CARNEGIE

RICHARD DAVEY

ANSEL KRUT

PHOEBE UNWIN

DING YI

JURY NOTIFICATION

You will be informed of the jury's decision as soon as possible after the conclusion of the judging in April. If you have not heard by **TUESDAY 12 APRIL 2016**, please contact the John Moores office. Please do not contact us for a decision before this date. We are unable to respond.

Unsuccessful works will be returned to depots for artists to collect from **16-19 APRIL 2016**. Exact dates will be confirmed in your notification following Stage 2 judging.

The jury's word is final and no discussion can be entered into.

TRANSPORT ARRANGEMENTS

The depots will only receive entries during the days and times given. If these arrangements are unsuitable, please contact your chosen depot directly using the details provided to discuss arrangements and to ensure that someone is there to receive your work.

Work entered through the Belfast, Bristol, Leeds, London or Scotland depots will be transported by the organisers to Liverpool for final judging.

You must take your work to the chosen depot specified on your Stage 2 entry form.

Please ensure that your work is adequately wrapped and protected (see packing guidelines). A work that is inadequately wrapped, in the opinion of the depot staff, will be subject to a re-wrapping charge to the entrant. Please notify the John Moores exhibition office in advance if your work has an exceptionally fragile surface or if you think the action of unwrapping the work could endanger it.

Please ensure that the official label is visible on your wrapping. Depot staff are instructed not to accept works where no official label is visible. We regret that depot staff are not able to answer enquiries concerning the exhibition.

If you have any queries please contact the John Moores office, quoting your entry number, on **0151 478 4007** or by e-mail to jmpaintingprize@liverpoolmuseums.org.uk

RETURN OF WORKS

Unsuccessful entrants will be notified by letter of the dates and times for the collection of their work. Please note that this letter will also include a receipt for the work's return. This receipt must be presented at the depot when the work is collected. Works not selected will be returned to the depot through which they were submitted, unless the entrant clearly indicates otherwise on the Stage 2 entry form.

Artists unable to collect their work during the period specified should contact the appropriate depot to make alternative arrangements. Late collections will incur storage charges for the artists of up to £10 + VAT per day. This must be paid directly to the depot by the artist on collection. Every effort will be made to contact artists regarding unclaimed works, however works unclaimed after 6 weeks will be destroyed.

Works will be returned in crates or boxes where the artist has supplied these but it is regretted that other packaging cannot be returned. Un-crated entries will be re-wrapped by the organisers for their return.

Exhibitors' work will be returned to the depots after the exhibition has closed on **SUNDAY 27 NOVEMBER 2016**. Details about these returns will be sent to artists prior to the close of the exhibition.

If the work is sold during the exhibition, the Walker Art Gallery will make arrangements directly with the purchaser who will be responsible for the collection.

DEPOTS

BELFAST

Delivery Services

16 Genoa Street,
Belfast, BT12 5BG
Tel: 02890 315 080
Open: Monday - Friday, 8am - 4pm

BRISTOL

Fox Group (Moving & Storage) Ltd

Unit 1, Feeder Road,
Bristol, BS2 0SB
Tel: 0117 971 9713
Open: Monday - Friday, 8am - 5.30pm
Saturday, 8am - 4pm

LEEDS

Crown Worldwide Ltd

7 Lockwood Court, Middleton Grove Rd,
Leeds, LS11 5TY
Tel: 0113 277 1000
Open: Wednesday - Friday, 7am - 5.30pm
Saturday, 7am - 12pm

LIVERPOOL

World Museum

William Brown Street,
Liverpool, L3 8EN
Tel: 0151 478 4007
Open: Monday - Friday, 10am - 5pm
(by appointment only)

LONDON

Crown Fine Art Ltd

Art Central, Union Court,
20-22 Union Road,
London, SW4 6JP
Tel: 0207 732 7610
Open: Wednesday - Saturday, 9.30am - 4pm

SCOTLAND

Constantine Ltd

North Caldeen Road,
Coatbridge, ML5 4EF
Tel: 01236 750055
Open: Monday - Friday, 9.30am - 4.30pm
Saturday, 9am - 12pm

PACKING GUIDELINES

Entrants can submit their works wrapped or, if preferred, in a crate or transit crate (measuring no more than 3m x 3.75m). The following are general guidelines for the wrapping and protection of works during transport. They are intended to help protect both your own and other artists' work. Please follow them wherever possible.

A. WET OR TACKY PAINT

Please do not submit work that is still wet or tacky. Such works are extremely vulnerable in transit and, once unwrapped, become a hazard to other works of art. We reserve the right not to unwrap works that are discovered to be wet or tacky. Such works may be declared invalid.

B. LABELLING

Please fill in all the details on the set of labels provided. The tie-on label should be attached securely to the reverse of the work at the top. The appropriate self-adhesive label should be stuck to the back of the work, if possible on the frame or stretcher.

If the work is on canvas, **do not stick the label to the back of the canvas**. Your second self-adhesive label should be attached securely to the outside of the crate or wrapping so that it is clearly visible.

C. WRAPPING

Unframed work

1. First, completely wrap your painting in strong, clean, clear polythene. **Bubble-wrap should not be used for this wrapping.**
2. Then seal the edges of the wrapping on the reverse side with parcel tape, near the edge of the work. Make sure all the edges are completely sealed.
3. On the outside of the polythene, use Jiffy pads, bubble-wrap or cell-air foam to make protective corner pads (see figure 1). Attach them to the wrapping with parcel tape.

NB: If an unframed work has a vulnerable surface or high impasto, some form of extra edge protection should be provided before wrapping or it should be placed in a transit frame.

Framed work (unglazed)

Before fully wrapping in polythene and adding protective unglazed corners as described above, tie cotton tape or ribbon around the frame, with tissue or cell-air foam padding under the tape to protect the frame. The tape prevents the polythene wrapping from touching the paint surface (see figure 2).

Framed work (glazed)

Before fully wrapping in polythene and adding protective corners as described above, place strips of low-tack glass tape in a regular criss-cross grid pattern on the glazing (see figure 3). Do not allow the sticky surface of the tape to come into contact with your frame surface. **Please do not tape perspex.**

FIGURE 1
HOW TO MAKE PROTECTIVE CORNERS.

Corners can be made from Jiffy pads, bubble wrap or cell-air foam.



FIGURE 2
FRAMED WORK – UNGLAZED

The method shown should only be used if the frame edge is higher than the paint surface.

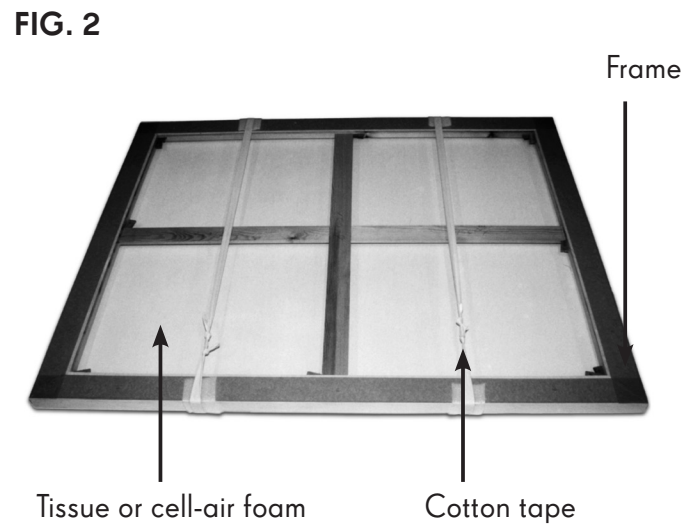
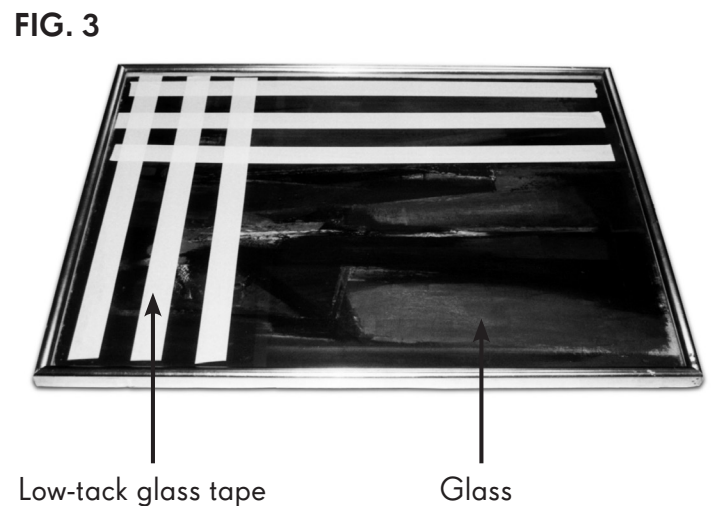


FIGURE 3
FRAMED WORK – GLAZED

Work under glass should have low-tack glass tape stuck across the glass surface as shown. This will help protect the picture if the glass breaks during transit. **PLEASE DO NOT USE MASKING TAPE OR TAPE PERSPEX**



STAGE 2 ENTRY FORM

This form can also be completed online at liverpoolmuseums.org.uk/johnmoores/stage2

Shortlisted work

First name

Surname

Exhibiting name (in full)

Address

Postcode

Title of work

Date of work (must be a new or recent work, preferably created since 1 January 2014)

Please ensure you provide accurate details as you would like them to appear in the exhibition and accompanying catalogue. Please check to ensure that the picture, title, date and your own name are **consistent** across all labels and forms completed.

Entry number

Date of birth

I enclose my CV (please tick)

☐

- in the requested format

Place of birth

Selling price

(including frame, 30% commission charge and VAT where applicable)

£

NB: Any work sold from the exhibition is subject to a 30% commission charge + VAT. Please see conditions of entry for full details, including the commercial agreement with NML Trading Ltd.

I am VAT registered (please tick if applicable)

☐

Mirror plates can be used to hang the painting

☐

If using another hanging fixing/method please indicate below:

Please specify below any specific installation instructions or unusual packing requirements:

Please indicate which depot you will be using (please tick)

Belfast

☐

Liverpool

☐

Bristol

☐

London

☐

Leeds

☐

Scotland

☐

If you need to use an alternative depot for the return of your work, please specify which one from the six listed:

PERSONAL STATEMENT

Please submit a personal statement of **no more than 200 words** about your work in general or about the painting submitted. Continue on an A4 sheet if necessary. If your statement is longer than 200 words, and your work is selected for the exhibition, you may be asked to re-write it.

Please state if your work is closely based on the work of another artist and confirm you have the necessary copyright permissions. If in your statement you have quoted at length from another publication or writer, you must give details of the author, source (book, title etc.) and the publication date. This information does not count toward your 200 word limit.

Social media and website details - Please provide your Twitter, Facebook and/or Instagram account details if you would like us to connect with you on social media.

Website		
Twitter		(eg. @jmartist)
Facebook		(eg. facebook.com/jmartist)
Instagram		(eg. @jmartist)